



BRICKENDON LIBERTY PARISH COUNCIL

Parish Clerk: Laura Brooks-Payne
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Minutes of the Parish Council Meeting held on Thursday 12th September 2024 at 7.30pm at Fanshaws Room, Brickendon Lane, Brickendon Liberty.

PRESENT: Cllr Tony Roberts (Chair), Cllr Alistair Whitaker, Cllr Philip Cosford, Cllr Amanda Whitaker

NOT PRESENT: Cllr Hannah O'Donnell, District Cllr Tim Hoskin

IN ATTENDANCE: 4 members of the Public, Clerk – Laura Brooks-Payne

- 1. To receive apologies for absence and approve:** Cllr O'Donnell & District Cllr Tim Hoskin - approved
- 2. To receive declaration of interest and dispensation:** None
- 3. To approve minutes of Parish Council meeting on Thursday 25th July 2024:**
Paragraph 5, change 'website' to state 'newsletter'. Item 6.3 – Cllr Roberts confirmed information sent to Cllr Kaye on 2/8/24.
- 4. To receive a report from District Cllr Tim Hoskin:**

District Cllr Hoskin sent his apologies due to other meeting commitments, but had sent the Clerk the following report;

- Congratulations on a magnificent summer fair. I popped up on what must have been one of the hottest afternoons of the year – I don't know how you managed to schedule it to coincide with such lovely weather with such precision. I had previously walked in the area and am reasonably familiar with the space but I was amazed at how big the green is and how much you managed to squeeze in. I know a few people in the area and it was great to see so many familiar faces running stalls, this gives it a real community feel. Well done.
- The LCWIP consultation (walking & cycling project) has been extended until the 19th September so still time to get in comments on where new active travel routes could be initiated and how existing routes could be improved.
- The Local Nature Recovery Strategy is live and I would encourage the council to consider the land that you own and think about whether it is advantageous to register the land as part of this scheme. Grants may be available for suitable pieces of land to develop biodiversity initiatives.
- Car parking consultation meeting to be held in Hertford on Tuesday 24th September – see East Herts website for details

- A letter will be coming out from the waste collection team direct to the parish council updating progress on the rationalisation of litter bins throughout the district. This is primarily about trying to ensure that we reduce the number that we must pay to have emptied without having a negative effect on littering.

Cllr Roberts noted that routes have seemingly already been established as part of the LCWIP consultation and the project seems to be concentrating on urban rather than rural areas.

Standing orders suspended for public participation

5. Comments from members of the public:

A resident asked after the exact locations that are part of the LCWIP consultation. Cllrs advised that these were looking at connections between Back Lane and the Hertford footpath on Brickendon Lane, just north of the Abul Razak Complex.

Standing orders reinstated from here

6. OPEN SPACES

6.1 To update on two new Defibrillator locations:

Cllr Roberts is in contact with the electrician who is going to complete the instal at Highfield Farm. The defibrillator allocated to Wormley West End, has yet to be allocated an exact site. It was noted that the PC have a schedule of all Defib's and dates for required replacements pads etc.

6.2 To update on the purchase of the Village Green:

Cllr Roberts advised that there has been a delay with the vendors solicitors, a new solicitor within the company has been appointed.

6.3 To update on the issue of highway ditch clearing:

Cllr Roberts advised that East Herts have completed some investigations into the ditch areas with current issues. Some remedial work has already been completed, though not in all areas. Cllr Kaye is aware of all problematic locations, the remedial work is on the Herts Highways work schedule. Cllr Roberts suggested a working party be set up to attend to the specific issue in Cock Lane but will liaise with Cllr Kaye in the first instance.

7. FANSHAWS ROOM COMMITTEE

7.1 To receive the latest minutes:

The Clerk had received the minutes. Brenda Lambie updated on the main points. See addendum. It was noted that a Christmas tree would be put up on the village green again this year. Cllr Roberts noted that he will obtain quotes for expanding the parking space at the tennis courts.

8. LOCAL CRIME

8.1 To receive a report on incidents of local crime:

The Clerk had received the Police report for July, there were no reported crimes in the Parish in July.

9. PLANNING

9.1 To receive the latest planning report & discuss applications:

The Clerk had circulated the report prior to the meeting. Cllrs briefly discussed outstanding applications.

9.2 To discuss recent applications, any new planning enforcements & progress on any outstanding:

The Clerk had circulated the report prior to the meeting. Cllrs briefly discussed outstanding applications.

9.3 To update on the Neighbourhood plan:

Cllr Roberts advised that East Herts are currently reviewing the 2018 District Plan, and have issued a call for sites to build dwellings on. The Golf Club have contacted Cllr Roberts to inform the PC that they are proposing to build 3 detached houses on their land which runs adjacent to the village green on a line similar to that of the 2 houses built back in c. 2018. Cllrs discussed and agreed to consult residents affected by the potential development. Cllr Roberts will post a letter asking for comments to those that would be immediately affected. Thereafter the PC will discuss and decide upon their response to the Golf Club.

10. TRANSPORT & HIGHWAYS

10.1 To discuss and report on any issues arising:

Cllr Amanda Whitaker reported that Pembridge Lane will be closed between 12th and 16th September for Highways work. Mangrove Lane will have restrictions between 29th and 31st September.

11. ENVIRONMENT

11.1 To update on the PC registering for ownership of Brickendon Lane village verges:

Cllr Roberts reported no update. Cllrs agreed to park the project for the time being because no ownership can be easily ascertained.

11.2 To update on installing Electric car charger points in the Parish:

Cllr Roberts advised that the Head of Sustainability at EH Council had contacted the Clerk regarding an initiative and asked for feedback which had been responded to.

11.3 To update on the Environmental Improvement Grant Scheme:

Cllr Amanda Whitaker will organise a meeting with interested residents and will also discuss the Local Nature Recovery Strategy as noted in Item 4, as part of the meeting.

11.4 To update on the potential "naturalisation" of areas on the village green:

See item 11.3

11.5 To organise a date for a litter pick:

Cllrs discussed and agreed to a date of 24th November for the next litter pick.

12. FINANCE

12.1 To approve the financial statement and payment of accounts:

The Clerk had circulated the latest accounts summary prior to the meeting . Accounts were unanimously approved.

12.2 To consider donation to Citizens Advice Bureau (CAB):

The Clerk had received a request for a donation to CAB. This was discussed by Cllrs who agreed not to donate.

13. **Matters for future consideration:** To add an agenda item re bat & bird boxes on the village green.
14. **Confirmation of the dates of the next meeting:**
Thursday 28th November 2024 – approved.
15. **To close the meeting:** Cllr Roberts closed the meeting at 8.45pm

Laura Brooks-Payne
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ADDENDUM

Fanshaw's Room Committee Meeting held in Fanshaw's Room Thursday 15th August 2024

Meeting opened at 7.04pm

Present: Linda Ashley, Brenda Lambie, Jean Retallick, Alison Blakey, Robert Williams, Tony Roberts. (Rose Dye, Julie Pickering and Becky Slater - non-committee members).

Apologies for absence: Lawrence Price

Minutes of previous meeting and matters arising

Minutes approved.

Matters arising

None

Treasurers Report

The cost of the June Village Social was £4,379.13. The rental of the marquee was £2,295.00 As of the end of July there was £9,076.01 and £9,824.38 making a total of £18,900.39 in the accounts minus £10,000 allocated for the purchase of the village green.

Robert is still trying to get Brenda a bank card and to add Alison to the HSBC on-line account. Robert needs to supply a registration number to activate the HSBC app. but without success.

Hall report

Bookings for the hall continue to be satisfactory although the only regular users are the NRCC and the Pilates class; most other bookings are for children's parties.

The hall rental charge had been increased to £500.00 for Election days. There have been two this year, the Police Commissioner and the General Election. The payment for the hall rental

for Police Commissioner was received two months after the rental date and was for £450 not £500. Payment for the General election has not been received yet.

There are difficulties with access to the online HSBC account. Brenda cannot see who has paid by bank transfer and still does not have a bank card. Robert has applied for a bank card for himself and if successful he will apply for one for Brenda. Brenda asks for cash as often as possible as this allows her to pay the cleaner and purchase essential items, for this reason she is reluctant to pay cash into the account and tends to keep a surplus of around £200 if possible.

The draft excluder along one side of the emergency exit needs to be refitted.

The windows will need to be cleaned and a new widow cleaner found as the previous window cleaner has retired.

Fete

Tony reported that the fete committee has everything under control.

The cadets are unable to help at this year's fete due to a change in personnel at the Cadets and a mix up with the dates. However, there should be enough volunteers to cover. Brenda suggested contacting Danes Mead Scout Camp but being younger they would need more supervision.

Linda has asked Russel about supplying a trailer with a roof.

Tony asked for haybales, Linda will try and source.

Tony will put a request for cakes on the village Whatsapp group.

Tombola prizes are needed. There are usually some bottles of wine and beer left over from previous events but none this year.

All contributions need to be in the hall before Saturday morning so they can be labelled.

The local horse charity for disabled children in Essendon would like to bring two Shetland ponies to the fete. Our insurance will not cover them if they are used for rides. There will also be a lot of dogs which may be problematic.

There will be 17/18 craft stalls plus other entertainment stalls making a total of 50.

Becky has offered theatre tickets for the raffle.

There will be a separate car parking raffle. There will not be a date on the raffle tickets so they can be used in future years.

The national charity for this year will be CRISIS. Pam can access matching funding. The local charity will be Riding for the Disabled.

Linda requested that CHIPS in Ware be considered as the local charity for next year. It is a charity for severely autistic children.

Tennis Courts

Tony informed us that the annual maintenance for the tennis courts is £1510 but we only take in about £500 for its use.

Padel tennis courts are not a viable option.

Multi-use courts may be feasible.

Tony has had more signs made up, one will be placed at the train station and one by the courts.

More advertising of the courts will be done.

Parking will be improved.

David Oates has looked into an on-line booking systems which will be needed if the advertising brings in more players.

Alternatively, the maintenance costs could be reduced but then the condition of the courts would suffer.

Christmas Events

Brenda has spoken to David about organising the children's Christmas party but he is unable to do so this year. Becky has volunteered to take over both the organising and the buying of presents. David will be asked to email the information he has to Becky and a list of this year's children will be compiled. Becky and Amanda will buy appropriate presents for children who are under age 7 on 25th December 2024.

Brenda will put a request in the newsletter to register any new children in the village.

Hannah usually organises the lunch for the older residents of the village. Brenda will contact her to ask if she can do this again this year. It is usually a shared expense with the Parish Council.

There will be a Christmas tree on the green again this year.

Future of Fanshaw's Room Committee

We need to determine how the Committee needs to change to appeal to younger generations in the village. It may be that holding meetings on Zoom would be more appealing to new lifestyles. Becky will try to sound out what may make the committee viable for the future as will all committee members. The results will be discussed at the next meeting.

It was also suggested that some one from Wormley West End join the committee so we had ideas from that part of the village.

Linda pointed out that Fanshaw's Room deeds indicate that the hall could be sold and rebuilt elsewhere in the village.

AOB

None

Next Meeting will be on 17th October at 7.30pm.

Meeting closed at 8.15pm